

**1. Requested Motion:**

**Meeting Date: March 5, 2012**

Consensus to continue to move forward with the planning, design and construction of the Phase I and IA water utility rehabilitation project.

**Why the action is necessary:**

No action is necessary.

**What the action accomplishes:**

Provides updated information as to project status to Town Council.

**2. Agenda:**

- Consent
- Administrative

**3. Requirement/Purpose:**

- Resolution
- Ordinance
- Other

**4. Submitter of Information:**

- Council
- Town Staff - Public Works
- Town Attorney

**5. Background:**

The Town Council has provided authorization to Town Staff to move forward with the rehabilitation of the Town's potable water system. The RFP for the Financial and Rate Analysis was recently advertised for proposals and work is nearing completion to advertise for proposals for the design and construction of the Phase I & IA project areas.

Now that these milestones have been reached, it is timely to provide updated information associated with both aspects of the project.

Attached is a memo and project schedule associated with the project status.

**6. Alternative Action:**

Modify the course of action.

**7. Management Recommendations:**

Continue the course.

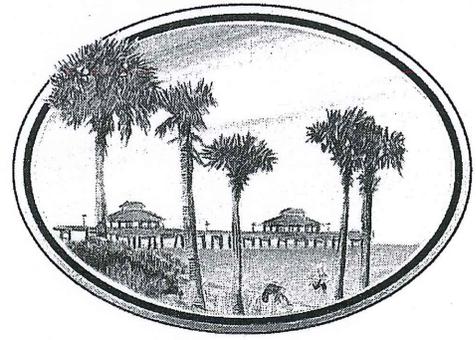
**8. Recommended Approval:**

| Town Manager | Town Attorney | Finance Director | Public Works Director | Community Development Director | Cultural Resources Director | Town Clerk |
|--------------|---------------|------------------|-----------------------|--------------------------------|-----------------------------|------------|
|              |               |                  | <i>Chris</i>          |                                |                             |            |

**9. Council Action:**

- Approved
- Denied
- Deferred
- Other

# TOWN OF FORT MYERS BEACH



## MEMORANDUM

DATE: February 22, 2012

TO: Terry Stewart, Town Manager

FROM: Cathie Lewis, Public Works Director *Cathie*

SUBJECT: Water Utility Improvement Phase I and IA Project Update

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The Phase I and IA project include Bay Beach Lane, Laguna Shores and the twelve roads between Carolina and Tropical Shores Way (Basin Based Neighborhood Project). Bay Beach and Laguna Shores were prioritized by the Town's consultant that prepared the System Needs Analysis. The Phase IA area which consists of the Basin Based Neighborhood Project is part of a stormwater project that will require road construction; hence a recommendation was made to improve the water utility system in conjunction with that project.

The Request for Proposals for the utility rate and financing analysis was advertised on February 15, 2012 with a receipt date of March 16, 2012. Based on these dates, I would expect that the recommendation to begin negotiations will be brought forward to Council in May.

Coinciding with that, the Request for Proposals for the Phase I and IA construction phases will also be in process. At this time I am working on the project scope for advertising. This advertisement is scheduled to take place by mid-March with a receipt date approximately 45 days from advertising. This should provide for negotiations to begin in June or July.

Based on the expected timing it should put the financial analysis approximately 60 days ahead of the Phase I and IA project contract.

The rate modification that was implemented in 2010 includes a component for capital improvement. To date approximately \$600,000. has been collected using this revenue vehicle. This source will provide adequate funding to move forward with the planning and design engineering and public outreach for the Phase I and IA projects, estimated at \$520,000. It does not however, allow for construction to commence, total estimated at 3.5m. Additional financing mechanisms will need to be in place to move forward with construction.

Attached you will find a project schedule illustrating the current project related activities and associated coordination.



